

LOUISVILLE CARE CENTER
410 West Fifth Street

November 11, 2015

The regular November meeting of the Louisville Care Center Advisory Board was called to order at 5:00 p.m. by Candace McClun, Vice-Chairman. Other Board members present: Betty Heard and Steve Meisinger. Absent: Darlene Petrzilka and Jamion Biesterfeld. Others present: Kari Wockenfuss, Administrator; Doris Hohman, Office Manager; Cindy Shera, DON; Cheryl Taylor, ADON; Britany Knispel, Director of Social Services & Marketing; Pat Smith, Maintenance Director; Roger Behrns, City Mayor; Jerry McClun, Rod Petersen & Paula Simonson, City Council.

The location of a posting of the Nebraska Open Meeting Act was noted by the Vice-Chairman.

A motion was made by Meisinger, seconded by Heard to approve the minutes of the previous two board meetings. The motion carried unanimously.

A motion was made by Heard, seconded by Meisinger to approve the accounts receivable. The motion carried unanimously.

A motion was made by Heard, seconded by Meisinger to approve the accounts payable. The motion carried unanimously.

A motion was made by Meisinger, seconded by Heard to place the financial statement on file. Motion carried by unanimous roll call vote.

Vice Chairman McClun reviewed the renewal for the Care Center's Property and Liability insurance. Discussion was held regarding the provisions and costs of adding Earthquake and Cyber Liability coverage. The Directors and Officers Liability renewal was discussed. A motion was made by Meisinger, seconded by Heard to accept the Guide One renewal for the facility's Property and Liability insurance. The motion carried unanimously. The board tabled Earthquake insurance and will revisit next July during budget preparations. Cyber liability insurance was tabled until additional pricing for facility upgrades and the cost to maintain these upgrades can be determined. A motion was made by Heard, seconded by Meisinger to accept the Directors and Officers Liability insurance renewal. The motion carried unanimously.

The recommendation from the Olson Group for the Care Center's 1/1/2016 health insurance renewal with United Healthcare was reviewed with the board. A motion was made by Heard, seconded by Meisinger to accept the health insurance renewal from United Healthcare. The motion carried unanimously.

Three proposals for Staff Longevity Pay was presented along with the estimated cost to the facility for each proposal. Proposal #1 is the same as the current City ordinance which is on file. After discussion, a motion was made by Heard, seconded by Meisinger to stay with the current Longevity Pay ordinance. The motion carried unanimously.

Administrator Wockenfuss addressed the desire to change the facility's Mission Statement. Ideas which had been submitted by the Care Center's staff were brought forth. The board directed Administrator Wockenfuss to have the staff vote for their choice and to make the change to the Care Center's Mission Statement.

Proposed revisions to the staff handbook were brought to the board. Several revisions are needed due to the implementation of the Affordable Care Act. A motion was made by Heard, seconded by Meisinger to approve the handbook as presented. The motion carried unanimously.

An update was given on the Dining Room Renovation and Addition project. The current Project Cash Flow Report was passed out to the Board.

The board had received the current update from City Attorney Roger Johnson on the Estate of Donna Burgess.

Administrator's Report

1. The facility's van has had several repair issues. The replacement of the van is on the current fiscal years strategic plan.
2. The Care Center will be applying for a Bronze Quality Award.
3. Administrator Wockenfuss will be attending a meeting at the State Capital in regards to the State's Medicaid system and how it affects our employees, their benefits and the ability to continue to work.
4. Family Satisfaction Survey and Census figures were included in last month's packets to the board.
5. Strategic plans were handed out which include columns to record capitalized purchases throughout the fiscal year.

Board members Meisinger and McClun comments on their attendance at a Staff Council meeting in October and the positive comments they received.

There being no further business, a motion was made by Heard, seconded by Meisinger to adjourn the meeting at 6:22 p.m. The motion carried unanimously.

Doris Hohman, Recording Secretary

Betty Heard, Secretary