

**LOUISVILLE CARE CENTER  
410 West Fifth Street  
Louisville, Nebraska 68037**

**December 14, 2011**

The regular December meeting of the Louisville Care Center Advisory Board was called to order by Darlene Petrzilka, Chairman. Other Board members present: Betty Heard, Candace McClun, and David Pankonin  
Absent: William Nessen Others present: Kari Wockenfuss, Administrator; Doris Hohman, Office Manager; Cindy Shera, DON; Cheryl Taylor, ADON; Britany Knispel, Social Service; Jerry McClun, City Council; Alan Mueller, City Mayor; Kitran Giese, Blake's Pharmacy; Dr. Dennis DeRoin, Medical Director; and MaryLynne Bolden, MJ Senior Housing.

The location of a posting of the Nebraska Open Meeting Act was noted by the Chairman.

The items on the consent agenda were discussed including accounts receivable/write-off. The consent agenda was approved on a **motion** by Pankonin, seconded by Heard. The motion carried unanimously.

A **motion** was made by McClun, seconded by Pankonin to place the financial statement on file. Motion carried by unanimous roll call vote.

Kitran Giese of Blake's Pharmacy gave a presentation on the services she provides to the Care Center.

MaryLynne Bolden of MJ Senior Housing, along with Kari Wockenfuss and Britany Knispel, explained the Senior Conversations workshops that Kari and Britany attended and how to implement this training at the facility.

A Statement of Work from Next Level Consulting was presented to the board for the replacement of the facility's current file server and backup system. A **motion** was made by McClun, seconded by Heard to recommend to the City Council the approval of the estimate as presented with the project not to exceed the stated amount of \$19,767.00. Motion carried by unanimous roll call vote.

**Administrator's Report**

1. Rebecca Startzer, the facility's dietitian, has resigned effective December 30<sup>th</sup> but will stay on as the facility's consultant until her replacement is in place.
2. Discussion was held regarding the Marketing of the facility. The board requested that the Social Service Designee and Marketing job descriptions be emailed to them.
3. The scheduled Mock Survey is in progress.
4. Kari informed the board that the Mock Surveying team made note of potential environmental concerns. It was Kari's recommendation that the facility start to look at the capital budget expenditure for hallway remodel. Kari will check with the Nebraska Health Care Association for vendor recommendations towards this project.

There being no further business, a **motion** was made by Pankonin, seconded by Heard to adjourn the meeting at 5:55 p.m. The motion carried unanimously.

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Doris Hohman, Recording Secretary