

LOUISVILLE CARE CENTER  
410 West Fifth Street  
Louisville, Nebraska 68037

December 9, 2009

The regular December meeting of the Louisville Care Center Advisory Board was called to order by Darlene Petrzilka, Chairman. Other Board members present: Candace McClun, William Nessen, and Mary Tietjen. Absent: David Pankonin. Others present: Kari Wockenfuss, Administrator; Doris Hohman, Office Manager; and Alan Mueller, City Mayor.

The location of a posting of the Nebraska Open Meeting Act was noted by the Chairman.

The consent agenda was approved on a **motion** by Nessen, seconded by Tietjen. The motion carried unanimously.

A **motion** was made by Nessen, seconded by McClun to place the financial statement on file. Motion carried by unanimous roll call vote.


Kari presented a Certificate of Deposits (CD's) policy. After discussion, a revised CD policy is being recommended to the City Council for approval.

**Administrator's Report**

1. The annual renewal premium for the Directors and Officers Liability insurance decreased from \$4,925.00 to \$4,705.00.
2. Kari asked the board to bring to the January meeting ideas to start the process to becoming a Smoke Free campus.
3. The 16 beds ordered from Direct Supply have been received, assembled, and are now in service.
4. The new Dining Room blinds have been installed.
5. Kari gave an update on her first meeting with the Nebraska Nursing Home Advisory Council.
6. The board was advised that the fiscal year audit had been completed. The Auditor questioned the correct booking of the Care Center's payment towards a fire hydrant as it can not be depreciated by the Care Center as the fire hydrant is part of the City's infrastructure, not the Care Centers.
7. The revised Ordinance No. 823 was reviewed. It was stated that the Care Center does not discuss wage and room rate increases until their August board meeting. As both of these areas are tied together to finalize the budget, it would not be known until the August meeting what the board was considering for wage increases. It was reviewed that the Care Center's wages are published along with the City's wages each July. It was noted that a new wage ordinance may need to be passed during the year as new hires may not always fall within these ranges.

There being no further business, a **motion** was made by Tietjen seconded by Nessen to adjourn the meeting. The motion carried unanimously.

  
Doris Hohman, Recording Secretary

  
Mary Tietjen, Secretary