LOUISVILLE CARE CENTER

410 West Fifth Street

Louisville, Nebraska 68037

October 14, 2009

The regular October meeting of the Louisville Care Center Advisory Board was called to order by Darlene Petrzilka, Chairman. Other Board members present: Candace McClun, William Nessen, David Pankonin and Mary Tietjen. Others present: Kari Wockenfuss, Administrator; Doris Hohman, Office Manager; John Plucknett, Home State Bank; Alan Mueller, City Mayor; and Margaret Plusquin, family member.

The location of a posting of the Nebraska Open Meeting Act was noted by the Chairman.

Chairman Petrzilka welcomed Pankonin to the board.

The consent agenda was approved on a **motion** by McClun, seconded by Nessen. The motion carried unanimously.

A **motion** was made by Tietjen, seconded by Nessen to place the financial statement on file. The motion carried unanimously.

Administrator Report

1. John Plucknett of Home State Bank explained to the Board the current Letters of Credit, FDIC insurance, and the TAGP (Transaction Account Guarantee Program) used to secure the Care Center's deposits.
2. Discussion was held regarding the Care Center becoming a Tobacco Free Workplace. Kari gave the board a survey she made with 4 other healthcare facilities on their procedures to become a Tobacco Free Campus. The consensus of the board was for Kari to pursue becoming smoke free with a target date of November 2010 and to bring to the next board meeting a policy for doing so.
3. The Family Satisfaction survey results were shared with the board and these results will be shared with the staff at the November All Staff In-service.
4. New office chairs have been ordered for the Administrative offices, Social Service Office, and the Nurses Station.

5. Kari informed the board that Dan Shepler, the Care Center's Dietary Manager, had turned in his resignation and she will soon be interviewing applicants for his position.
6. The City has informed the Care Center they will no longer be doing the Care Center's snow removal, Affordable Plumbing has been hired to do the snow removal this winter and the appropriate policy has been changed.
7. Kari advised the board of recent workman's compensation claims.

Petrzilka addressed the need to elect a Vice Chairman to the Care Center Board so that the Care Center would be in compliance with City Ordinance No. 823. A **motion** was made by Tietjen, seconded by Nessen to appoint Candace McClun to the position of Vice Chairman. The motion carried unanimously.

Kari presented to the board a policy on Payment on Pinpoint CD's that was requested by our Cost Report auditor due to our recent Medicaid Cost Report Audit. With this policy, interest received on CD's used for debt repayment would not have to be used to offset interest expense on our cost report which will result in more reimbursement from Medicaid for services. A **motion** was made by McClun, seconded by Tietjen to put into place the Payment on Pinpoint CD policy. The motion carried unanimously.

Discussion was held regarding the meeting with Mayor Mueller and Councilman Behrns regarding City Ordinance No. 823. It was stated by Mayor Mueller that a meeting has been set up on Monday, October 19, 2009 with Roger Johnson, City Attorney. Mayor Mueller will have the Advisory Board look at the changes before a new ordinance is passed.

There being no further business, a **motion** was made by Nessen seconded by Tietjen to adjourn the meeting at 6:02 p.m. The motion carried unanimously.

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Doris Hohman, Recording Secretary **Mary Tietjen, Secretary**